

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
SCHEDULE NAME: FINANCIAL AND BUSINESS  
SOLUTIONS  
FSC GROUP: 520  
CONTRACT NO. GS-23F-0111L  
CONTRACT PERIOD: FIVE YEARS FROM THE DATE OF AWARD,  
FEBRUARY 9, 2001, WITH ONE FIVE-YEAR OPTION.**

**AUTHORIZED FEDERAL SUPPLY SCHEDULE  
PRICE LIST**

**ALLMOND & COMPANY, LLC  
Certified Public Accountants  
8181 Professional Place, Suite 250  
Landover, Maryland 20785  
(301) 918-8200 Voice  
(301) 918-8201 Fax  
Contact Person: Marvin C. Allmond  
Website: [www.allmondcpa.com](http://www.allmondcpa.com)  
E-mail Address: [mallmond@allmondcpa.com](mailto:mallmond@allmondcpa.com)  
Business Size: Small Disadvantage Business  
Supplement No. 3: Updated September 30, 2010**

Prices shown herein are net (discount deducted).

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!<sup>TM</sup>, a menu-driven database system. The INTERNET address for GSA Advantage!<sup>TM</sup> is: [GSAAAdvantage.gov](http://GSAAAdvantage.gov).

For more information on ordering from the Federal Supply Schedule, click on the FSS button at [fss.gsa.gov](http://fss.gsa.gov).

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE (FSS)**

**AUTHORIZED FEDERAL SUPPLY PRICE LIST**

**SIC Codes 520**

SIN Awarded:

SIN 520-1 – Program Financial Advisor (Other Financial Management)  
Services

SIN 520-7 – Financial and Performance Audits (Financial Audits, Financial Related Audits, Performance Audits)

SIN 520-8 – Complementary Audit Services (Other Miscellaneous Audit Activities)

SIN 520-11 – Accounting

SIN 520-12 – Budgeting

SIN 520-13 – Complementary Financial Management Services (Financial Management Systems Service, Financial Planning & Performance Measurement Services)

SIN 520-14 – Audit and Financial Training Services (Financial Management  
Related Training Services, Audit Related Training Services)

SIN 520-16 – Business Information Services (Financial Reporting and  
Analysis Services)

Contract Number: GS-23F-0111L

Contract Period: Five Years from the date of award, February 9, 2001, with one five-year option.

Contractor's Name: ALLMOND & COMPANY, LLC

Point of Contact: Marvin C. Allmond, CPA

Business Size: Small Disadvantaged Business with 30 staff members

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE (FSS)**

**Customer Information:**

1a. Table of Award Special Item Numbers

<b>Schedule Title and FSC Group</b>	<b>Page For Description of Service</b>	<b>Page For Price Listing</b>
SIN 520-7 – Financial and Performance Audits	6	9
SIN 520-8 – Complementary Audit Services	7	9
SIN 520-11 – Accounting	7	10
SIN 520-12 – Budgeting	7	10
SIN 520-13 – Complementary Financial Management Services	7	11
SIN 520-14 – Audit and financial Training Services	8	11

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SCHEDULE (FSS)**

**Customer Information:**

- 1b. See attached price listing at pages 9 through 12. List of prices is valid for all areas included worldwide. The travel cost will be added in accordance with Federal Travel Regulations.
- 1c. See description of labor categories at page 13 through 14.
- 2. The maximum order is \$1,000,000 per SIN, except for SIN 520-16 which is \$500,000.
- 3. The minimum order is \$300 per SIN.
- 4. The geographic delivery area is worldwide.
- 5. The point of production follows:

ALLMOND & COMPANY, LLC  
8181 Professional Place, Suite 250  
Landover, Maryland, USA 20785
- 6. List prices already consider discount. Additional discount will be considered on an engagement-by-engagement basis.
- 7. Quantity discounts – Not Applicable.
- 8. Billings are subject to the Prompt Payment Act.
- 9a. Allmond & Company accepts Government purchase cards below the micro-purchase threshold.
- 9b. Allmond & Company accepts Government purchase cards above the micro-purchase threshold.
- 10. Foreign Items – Not Applicable
- 11a. Time of delivery can be negotiated with client.
- 11b. Items available for expedited delivery are noted in this price list. Expedited delivery for all items can be negotiated with client.
- 11c. Overnight and 2-day delivery are available.
- 11d. The price list included is available for pricing urgent requirements. Mr. Marvin C. Allmond can be contacted to effect a faster delivery.
- 12. Services are provided F.O.B. destination.
- 13a. Ordering address follows:

ALLMOND & COMPANY, LLC  
8181 Professional Place, Suite 250  
Landover, Maryland 20785  
(301) 918-8200 Voice  
(301) 918-8201 Fax
- 13b. For supplies and services, the ordering procedures, information on blanket Purchase Agreements (BPA's), and a sample BPA can be found at GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

14. Payment address follows:

ALLMOND & COMPANY, LLC  
8181 Professional Place, Suite 250  
Landover, Maryland 20785

15. Work will be performed in accordance with AICPA standards, GAO standards, or any other applicable government standards.
16. Export packing charges – Not Applicable.
17. Terms and conditions of Government purchase card are acceptable.
18. Terms and conditions of rental, maintenance, and repair -- Not Applicable.
19. Terms and conditions of installation -- Not Applicable.
20. Terms and conditions of repair parts -- Not Applicable.
- 20a. Terms and conditions of any other services -- Not Applicable.
21. List of service and distribution points – Not Applicable.
22. List of participating dealers – Not Applicable.
23. Preventive maintenance – Not Applicable.
- 24a. Allmond & Company will comply with any environmental regulations or guidelines related to the performance of identified services.
- 24b. Section 508 – Not Applicable.
25. Allmond & Company DUNS No. is 796854768.
26. Yes, Allmond & Company is registered in Central Contractor Registration (CCR) database.

**GSA FEDERAL SUPPLY SCHEDULE  
DESCRIPTION OF FINANCIAL AND BUSINESS SOLUTIONS SERVICES**

**SIN 520-7 -- Financial and Performance Audits**

Allmond & Company performs CFO Act financial statement audits of federal agencies and their component entities. We render an opinion on whether the entity's financial statements present fairly the financial position and results of operations in conformity with generally accepted accounting principles. Our work is guided by generally accepted auditing standards, government auditing standards, and OMB Bulletins. Our deliverables are usually (1) an independent auditor's report on the principal statements, (2) an independent auditor's report on internal control, (3) an independent auditor's report on compliance, and a management letter on non-reportable conditions.

Financial related audits performed by Allmond & Company include (1) audits of segments of the financial statements of a federal agency, (2) financial and compliance audits of Federal government contractors, (3) audits of potential Federal contractors' cost and pricing data (pre-award audits), (4) interim or final audits of data submitted by contractors in billings for work performed (incurred cost, internal control, indirect cost, or closeout audits), and (5) audits of results of operations of Federal organizations, programs, activities, and functions. Both generally accepted auditing standards and government auditing standards guide our work in these areas. The deliverables usually include a report on questioned costs and weaknesses identified in the entity's internal control structure.

Allmond & Company performs economy and efficiency audits of Federal organizations, programs, activities, and functions. The objectives of these audits are to determine (1) whether the auditee is acquiring, protecting, and using its resources economically and efficiently, (2) the causes of inefficiencies and uneconomical practices, and (3) whether the auditee has complied with laws and regulations on matters of economy and efficiency. The deliverable usually is a report on inefficiencies and uneconomical practices identified during the audit. Allmond & Company also performs program audits to determine the extent to which the desired results or benefits established by the legislature or other authorizing body are being achieved and to determine the effectiveness of organizations, programs, activities, or functions.

#### **SIN 520-8 -- Complementary Audit Services**

Allmond & Company performs various other services other than audits. These services include (1) conducting peer reviews, (2) conducting surveys to identify potential audit areas, (3) developing audit guides and general audit programs, (4) forecasting potential program outcomes under various assumptions, and (5) developing methods and approaches to be applied in evaluating programs. The deliverable for these engagements is usually a report on the results of the analysis or review.

#### **SIN 520-11 -- Accounting**

Allmond & Company performs accounting support services to Federal agencies. These services include (1) reconciliation of Fund Balance with Treasury amounts per U.S. Treasury with those per agency's books, (2) resolution and implementation of audit findings, (3) development of or revisions to accounting policies and procedures, (4) documentation of accounting cycles and internal controls within each accounting process, (5) performance of transaction analysis and processing, (6) assessment and improvement of internal control structures and improvement of operating efficiency and effectiveness, and (7) performance of transaction processing, summarization, and analysis.

#### **SIN 520-12 -- Budgeting**

Allmond & Company also performs budget support services to Federal agencies. These services include (1) the assessment and implementation of improvements to the budget formulation process, (2) the assessment and implementation of improvements to the budget execution process, (3) performance of special reviews to resolve budget formulation or budget execution issues, (4) revision of system information to produce more efficient budgetary documents, and (5) assistance in implementing corrective actions associated with the budget process.

#### **SIN 520-13 -- Complementary Financial Management Services**

Allmond & Company performs financial management systems support services to Federal agencies. These services includes (1) performance of A-127 compliance reviews, (2) performance of other system reviews, (3) assistance in implementing corrective actions, (4) assistance in the planning, development, and documentation of financial management systems, and (5) assessment of the integrity of financial systems and related data.

Allmond & Company performs financial planning and performance measurement services to Federal agencies. These services include (1) assistance in agency's compliance with the requirements of the Government Performance and Results Act, (2) development and implementation of performance measures and related processes and systems, (3) resolution of audit recommendations and assistance in the implementation of corrective actions, (4) development and reporting of performance measures for financial statements' overview, and (5) assessment of the adequacy of strategic plans and related performance measures.

**SIN 520-14 -- Audit and Financial Training Services**

Allmond & Company develops various accounting courses and seminars and delivers training services. The materials developed and delivered is consistent with government laws, OMB circulars and bulletins, and standards on internal controls. Examples of courses developed and delivered include (1) accounting concepts, policies, and procedures, (2) preparation of OMB Bulletin 97-01 financial statements, and (3) budget formation and execution.

Allmond & Company develops various audit courses and seminars and delivers training services. The materials developed and delivered is consistent with government laws, OMB circulars and bulletins, and standards on internal controls.



**GSA FEDERAL SUPPLY SCHEDULE  
PRICE LISTING FOR FINANCIAL AND BUSINESS SOLUTIONS SERVICES**

**SIN 520-7\***

**Financial Audits – SIN 520 - 7**

<b>Labor Category</b>	<b>CY 2006</b>	<b>CY 2007</b>	<b>CY 2008</b>	<b>CY 2009</b>	<b>CY 2010</b>
Member/Partner/Principal	119.60	124.38	129.35	132.25	132.25
Senior Manager	107.34	111.63	116.10	118.66	123.41
Audit Manager	95.09	98.89	102.84	105.15	105.15
Supervising Senior Auditor	88.40	91.94	95.62	97.72	101.63
Senior Auditor II	79.04	82.20	85.49	87.37	90.86
Senior Auditor I					79.00
Senior Auditor	60.89	63.32	65.85	67.33	67.33
Staff Auditor II	65.52	68.14	70.87	72.43	75.33
Staff Auditor I					65.00
Staff Auditor	39.39	40.96	42.59	43.56	43.56
Accounting Tech.	36.07	37.51	39.01	39.89	39.89
Audit Intern	30.21	31.41	32.66	33.40	33.40
Computer Systems Analyst	117.52	122.22	127.11	129.91	135.10
Junior Computer Systems Analyst					88.00

**SIN 520-8**

<b>Labor Category</b>	<b>CY 2006</b>	<b>CY 2007</b>	<b>CY 2008</b>	<b>CY 2009</b>	<b>CY 2010</b>
Member/Partner/Principal	119.60	124.38	129.35	132.25	132.25
Senior Manager	107.34	111.63	116.10	118.66	123.41
Audit Manager	95.09	98.89	102.84	105.15	105.15
Supervising Senior Auditor	88.40	91.94	95.62	97.72	101.63
Senior Auditor II	79.04	82.20	85.49	87.37	90.86
Senior Auditor I					79.00
Senior Auditor	60.89	63.32	65.85	67.33	67.33
Staff Auditor II	65.52	68.14	70.87	72.43	75.33
Staff Auditor I					65.00
Staff Auditor	39.39	40.96	42.59	43.56	43.56
Accounting Tech.	36.07	37.51	39.01	39.89	39.89
Audit Intern	30.21	31.41	32.66	33.40	33.40
Computer Systems Analyst	117.52	122.22	127.11	129.91	135.10
Junior Computer Systems Analyst					88.00

- Expedited delivery available

**SIN 520-11\***

<b>Labor Category</b>	<b>CY 2006</b>	<b>CY 2007</b>	<b>CY 2008</b>	<b>CY 2009</b>	<b>CY 2010</b>
Member/Partner/Principal	119.60	124.38	129.35	132.25	132.25
Senior Manager	107.34	111.63	116.10	118.66	123.41
Accounting Manager	95.09	98.89	102.84	105.15	105.15
Supervising Senior Accountant	88.40	91.94	95.62	97.72	101.63
Senior Accountant II	79.04	82.20	85.49	87.37	90.86
Senior Accountant I					79.00
Senior Accountant	60.89	63.32	65.85	67.33	67.33
Staff Accountant II	65.52	68.14	70.87	72.43	75.33
Staff Accountant I					65.00
Staff Accountant	39.39	40.96	42.59	43.56	43.56
Accounting Tech.	36.07	37.51	39.01	39.89	39.89
Accounting Intern	30.21	31.41	32.66	33.40	33.40
Computer Systems Analyst	117.52	122.22	127.11	129.91	135.10
Junior Computer Systems Analyst					88.00

**SIN 520-12\***

<b>Labor Category</b>	<b>CY 2006</b>	<b>CY 2007</b>	<b>CY 2008</b>	<b>CY 2009</b>	<b>CY 2010</b>
Member/Partner/Principal	119.60	124.38	129.35	132.25	132.25
Senior Manager	107.34	111.63	116.10	118.66	123.41
Accounting Manager	95.09	98.89	102.84	105.15	105.15
Supervising Senior Accountant	88.40	91.94	95.62	97.72	101.63
Senior Accountant II	79.04	82.20	85.49	87.37	90.86
Senior Accountant I					79.00
Senior Accountant	60.89	63.32	65.85	67.33	67.33
Staff Accountant II	65.52	68.14	70.87	72.43	75.33
Staff Accountant I					65.00
Staff Accountant	39.39	40.96	42.59	43.56	43.56
Accounting Tech.	36.07	37.51	39.01	39.89	39.89
Accounting Intern	30.21	31.41	32.66	33.40	33.40
Computer Systems Analyst	117.52	122.22	127.11	129.91	135.10
Junior Computer Systems Analyst					88.00

**SIN 520-13**

<b>Labor Category</b>	<b>CY 2006</b>	<b>CY 2007</b>	<b>CY 2008</b>	<b>CY 2009</b>	<b>CY 2010</b>
Member/Partner/Principal	119.60	124.38	129.35	132.25	132.25
Senior Manager	107.34	111.63	116.10	118.66	123.41
Accounting Manager	95.09	98.89	102.84	105.15	105.15
Supervising Senior Accountant	88.40	91.94	95.62	97.72	101.63
Senior Accountant II	79.04	82.20	85.49	87.37	90.86
Senior Accountant I					79.00
Senior Accountant	60.89	63.32	65.85	67.33	67.33
Staff Accountant II	65.52	68.14	70.87	72.43	75.33
Staff Accountant I					65.00
Staff Accountant	39.39	40.96	42.59	43.56	43.56
Accounting Tech.	36.07	37.51	39.01	39.89	39.89
Accounting Intern	30.21	31.41	32.66	33.40	33.40
Computer Systems Analyst	117.52	122.22	127.11	129.91	135.10
Junior Computer Systems Analyst					88.00

**SIN 520-14**

<b>Labor Category</b>	<b>CY 2006</b>	<b>CY 2007</b>	<b>CY 2008</b>	<b>CY 2009</b>	<b>CY 2010</b>
Member/Partner/Principal	119.60	124.38	129.35	132.25	132.25
Senior Manager	107.34	111.63	116.10	118.66	123.41
Accounting Manager	95.09	98.89	102.84	105.15	105.15
Supervising Senior Accountant	88.40	91.94	95.62	97.72	101.63
Senior Accountant II	79.04	82.20	85.49	87.37	90.86
Senior Accountant I					79.00
Senior Accountant	60.89	63.32	65.85	67.33	67.33
Staff Accountant II	65.52	68.14	70.87	72.43	75.33
Staff Accountant I					65.00
Staff Accountant	39.39	40.96	42.59	43.56	43.56
Accounting Tech.	36.07	37.51	39.01	39.89	39.89
Accounting Intern	30.21	31.41	32.66	33.40	33.40
Computer Systems Analyst	117.52	122.22	127.11	129.91	135.10
Junior Computer Systems Analyst					88.00

**GSA FEDERAL SUPPLY SCHEDULE  
DESCRIPTION OF LABOR CATEGORIES**

**Partner or Principal**

A partner or principal is a member of the firm that is a part of the firm's management team and is responsible for directing and managing projects of the firm. He or she is responsible for assigning staff to engagements, developing and administering a plan to complete engagements, ensuring that all related standards are adhered to, periodically meeting with clients to ensure that engagements are progress as intended, supervising staff, acquiring new and repeat business, and ensuring that deliverables are timely and of quality. A partner or principal must have this designation within the firm and a minimum of 7 years general experience. The difference between a partner and a principal is that a partner has ownership interest in the firm while a principal does not. He or she must have a four-year undergraduate degree in business or comparable. He or she must be a certified public accountant.

**Senior Manager**

An individual must have a 4-year Bachelor Degree in Accounting or comparable, manages two or more subordinates, and has at least 7 years of accounting and/or auditing experience. The individual must be able to manage and direct jobs by developing work plans, scheduling work, developing and delivering quality work products, coordinating with client representatives, and supervising and providing guidance to subordinates. The individual must also have an understanding of generally accepted accounting principles, generally accepted auditing standards, and any other standards governing work of a certified public accounting firm. If the individual is performing on audit engagement, he or she must be a certified public accountant.

**Audit Manager/Accounting Manager**

An audit or accounting manager is a member of the firm that serves as a part of the firm's second tier management team. He or she is responsible for managing engagements from beginning to end to include (1) planning the work necessary to complete engagement, (2) supervising all staff assigned to the engagement, (3) resolving all issues arising while conducting the engagement, (4) ensuring that the firm's quality assurance procedures are complied with, (5) reviewing work for completeness and accuracy, and (6) preparing the end-product for the engagement. An audit or accounting manager must have this designation within the firm and/or a minimum of 5 years of general experience. He or she must have a four-year undergraduate degree in business or comparable. If the individual is performing on audit engagement, he or she must be a certified public accountant.

**Supervising Senior Auditor/Accountant**

An individual must have a 4-year Bachelor Degree in Accounting or comparable, manages one or more subordinates, and has at least 4 years of accounting and/or auditing experience. The individual must be able to manage and supervise work by developing work plans, scheduling work, developing and delivering quality work products, coordinating with client representatives, and providing guidance to subordinates. He or she must be a certified public accountant or qualified to sit for the certified public accountant examination.

### **Senior II Auditor/Accountant**

An individual must have a 4-year Bachelor Degree in Accounting or comparable, has manages one or more subordinates, has at least 2 years of accounting and/or auditing experience, and has **performed at least one year as senior or senior I auditor/accountant**. The individual must be able to manage and supervise work by developing work plans, scheduling work, developing and delivering quality work products, coordinating with client representatives, and providing guidance to subordinates. He or she must be a certified public accountant or qualified to sit for the certified public accountant examination.

### **Senior I Auditor/Accountant**

A senior I auditor or accountant is a member of the firm that performs the more complex engagement tasks and directs the on-site work on most engagements. He or she is responsible for (1) developing engagement plan from general planning documents, (2) obtaining evidence to support conclusions drawn in end-product, (3) supervising subordinates, (4) researching technical issues arising on engagements, (5) developing an understanding of the client activities and the engagement work to be performed, and (6) ensuring that the firm s quality assurance procedures and industry standards are complied with. A senior I auditor or accountant must have this designation within the firm and a minimum of 2 years of general experience. He or she must have a four-year undergraduate degree in business or comparable and a certified public accountant or qualified to sit for the certified public accountant examination.

### **Senior Auditor/Accountant**

A senior auditor or accountant is a member of the firm that performs the more complex engagement tasks and directs the on-site work on most engagements. He or she is responsible for (1) developing engagement plan from general planning documents, (2) obtaining evidence to support conclusions drawn in end-product, (3) supervising subordinates, (4) researching technical issues arising on engagements, (5) developing an understanding of the client activities and the engagement work to be performed, and (6) ensuring that the firm s quality assurance procedures and industry standards are complied with. A senior auditor or accountant must have this designation within the firm and a minimum of 2 years of general experience. He or she must have a four-year undergraduate degree with 24 hours in accounting or comparable.

### **Staff II Auditor/Accountant**

An individual must have a 4-year Bachelor Degree in Accounting or comparable, has manages one or more subordinates, has at least one year of accounting and/or auditing experience, and **has performed at least one year as staff or staff I auditor/accountant**. The individual must be able to manage and supervise work by developing work plans, scheduling work, developing and delivering quality work products, coordinating with client representatives, and providing guidance to subordinates. He or she must be a certified public accountant or qualified to sit for the certified public accountant examination.

### **Staff I Auditor/Accountant**

A staff I auditor or accountant is a member of the firm that performs least complex tasks on most engagements or assist senior auditor or accountant in performing more complex above, that are necessary to complete an engagement. These tasks include gathering evidence to support conclusions drawn on engagements, evaluating client activities for reasonableness and effectiveness, determining whether client activities were consistent with industry standards and other directives, and performing analytical procedures and d other test of the client s records and actions. A staff I auditor or accountant must have this designation within the firm and his or her experience may range from 0 to 4 years. He or she must have a

four-year undergraduate degree in business or comparable and a certified public accountant or qualified to sit for the certified public accountant examination.

#### **Staff Auditor/Accountant**

A staff auditor or accountant is a member of the firm that performs least complex tasks on most engagements or assist senior auditor or accountant in performing more complex above, that are necessary to complete an engagement. These tasks include gathering evidence to support conclusions drawn on engagements, evaluating client activities for reasonableness and effectiveness, determining whether client activities were consistent with industry standards and other directives, and performing analytical procedures and other test of the client's records and actions. A staff auditor or accountant must have this designation within the firm and his or her experience may range from 0 to 4 years. He or she must have a four-year undergraduate degree with 24 hours in accounting or comparable.

#### **Accounting Technician**

An accounting technician is a member of the firm that performs routine accounting tasks associated with recording, posting, summarizing, and reporting financial activities of an entity. He or she is also responsible for analyzing performance, reconciling records, comparing budget with actual and evaluating variances, and performing other routine tasks related to finance offices. An accounting technician must have this designation within the firm and his or her experience may range from 0 to 15 years. He or she must have a two-year associate in business or comparable.

#### **Audit Intern/Accounting Intern**

An audit or accounting intern is a member of the firm that assists other staff members in performing various tasks on an engagement. He or she is a full-time student enrolled in a four-year undergraduate business degree program who works part-time during the college semester and full-time during the summer. He or she is responsible for performing simple tasks involving analytical procedures, reconciliations, evaluations, or summarization of data.

#### **Computer Systems Analyst**

An individual must have a 4-year Bachelor Degree in one of the disciplines of Information Systems, Computer Science, and Accounting or comparable, has manages one or more subordinates, has at least four year of computer information systems and 2 years of accounting and/or auditing experience, and has performed at least one year as an Junior or Assistant Computer Systems Analyst.

#### **Junior Computer Systems Analyst**

An individual must have a 4-year Bachelor Degree in one of the disciplines of Information Systems, Computer Science, and Accounting or comparable, has 0 to 4 years of computer information systems and 0 to 2 years of accounting and/or auditing experience and has the ability to assist Computer Systems Analyst in tasks related to review and analysis of information systems..